

Student:

First Name: _____ Last Name: _____ Student ID #: _____

2019-2020 STANDARD VERIFICATION-V1 Parent Verification

Your dependent students' 2019-2020 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. To verify that you provided correct information, we will compare your FAFSA with the information on this verification document and with any other required documents. If there are discrepancies, the FAFSA information may need to be corrected. The parent whose information was reported on the FAFSA must complete and sign this verification document, attach and submit any required documents. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

Important Note: The instructions below apply to each parent included in the household. Notify the financial aid office if the parents had a change in marital status after the end of the 2017 tax year on December 31, 2017. **If the parents filed separate 2017 IRS income tax returns, 2017 IRS Tax Return Transcripts must be provided for both parents. Do not submit tax returns or other forms unless directed to by the financial aid office.**

Section 1 Parents Income Information

Instructions: Complete this section if the parent(s) filed or will file a 2017 IRS income tax return(s). To obtain a 2017 IRS Tax Return Transcript:

- go to www.irs.gov/transcript and click on the "Get Transcript by Mail" link,
- or call 1-800-908-9946. Make sure to request the "IRS Tax Return Transcript" and not the "IRS Tax Account Transcript."
- Or contact your [local IRS office](#)

Check the box that applies:

Yes No The parent has used the [IRS Data Retrieval Tool](#) (DRT) to transfer 2017 IRS income tax information with no changes.

Yes No The parent is unable or chooses not to use the [IRS Data Retrieval Tool](#) (DRT). A **2017 IRS Tax Return Transcript(s) is required.**

Yes No The parent did not file and was not required to file a 2017 income tax return. Complete the **NONFILERS** section below.

Yes No The parent has filed an **Extension** and will provide a copy of the **IRS Form 4868** along with all W-2s and signed statement certifying the amount of adjusted gross income and taxes paid for 2017.

Yes No The parent has filed an **Amended** 2017 tax return and will provide the original tax return transcript along with a **signed** copy of the 2017 IRS form 1040X-amended Tax Return.

NOTE: Do not submit tax returns or other forms unless directed to by the financial aid office.

NONFILERS— Complete this section for anyone who will not file and is not required to file a 2017 income tax return with the IRS. You **must** submit all W-2s or provide a written statement of the amounts and sources of income. If you did not/are not required to file taxes, you must provide us with a letter of nonfiling from the IRS. To request this letter, use the [4506-T document](#) and check box 7. If more space is needed, attach a separate page with the student's name and ERAU Student ID number at the top. If there was no employment and no income was received, please write "none" under Employer's Name.

Submit this document to your campus Financial Aid Office using the [secure upload](#) link, at your ERAU campus or via fax: 386-226-6915. Be sure to include your Student ID on all documents. Do not send tax return transcripts via email they will not be accepted.

Student:

First Name: _____ Last Name: _____ Student ID #: _____

Parent Income Earned		
Employer's Name	2017 Amount Earned	W-2 Attached?
Suzy's Auto Body Shop (example)	\$2,000.00	Yes

Section 2 Family Information

List the people in your household, include:

- the student
- the parents (including a stepparent) even if the student doesn't live with the parent
- the parents' other children if the parents will provide more than half of their financial support from July 1, 2019, through June 30, 2020 or if the other children would be required to provide parental information if they were completing a FAFSA for 2019–2020
- other people **if** they now live with the parents **and** the parents provide more than half of their financial support **and** will continue to provide more than half of their financial support from July 1, 2019 through June 30, 2020
- unborn children who will receive more than half support from the parent from birth to the end of the award year

Include children who meet either of these standards even if the children do not live with the parents. Also write in the name of the college for any household member who will be attending college at least half time between July 1, 2019 and June 30, 2020, and will be enrolled in a degree, diploma, or certificate program. **If additional space is required, please attach a written statement.**

Be sure to complete all sections

Full Name	Age	Relationship	College
		Student	Embry Riddle Aeronautical University 001479

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Certifications and Signatures

The person signing below certifies that all of the information reported is complete and accurate. The parent whose information was reported on the FAFSA must sign and date.

Parent Signature Original Signature – Do Not Type

Date

Submit this document to your campus Financial Aid Office using the [secure upload](#) link, at your ERAU campus or via fax: 386-226-6915. Be sure to include your Student ID on all documents. Do not send tax return transcripts via email they will not be accepted.